

Terms of Reference for the SuM4All Steering Committee

Objectives: The Steering Committee will perform the following functions:

- Advise, provide strategic oversight and make decisions on all products of the initiative (including outputs from workstreams, Annual Report, and Consortium Meetings)
- Be the primary advocate for the vision and all products of the initiative;
- Assist the Secretariat in fundraising efforts to support the products of the initiative;
- Represent SuM4All at events and conferences;
- Enhance coordination and collaboration among Members and promote actively the involvement of all Members in the initiative.

Composition: The Steering Committee will be appointed for a two-year term and its composition will reflect the diversity of voices and interests in the SuM4All Membership, and in the international transport community. The Steering Committee will consist of up to 14 seats, consisting of: the UN system (1), Development Banks, including the World Bank (2), civil society (2), private sector (2), bilateral donors (2), and workstream representatives (up to 5). Because each workstream will be led by two Member organizations, they will decide which one of them will join the Steering Committee.

All Steering Committee participants should be Members of the initiative and have signed the Membership Charter.

The Steering Committee will have a reasonable level of geographical, gender and stakeholder balance of its membership with emphasis on interest in transport related SDG targets.

Requirements:

- Regular and active participation to Steering Committee and Consortium Meetings;
- Chairing Steering Committee Meetings (on a rotational basis)
- Contributing to the financial sustainability of the initiative through the fundraising effort (all) and financial contributions (for development banks, private sector and bilateral donors);
- Contributing in-kind for all other Steering Committee members (e.g., taking the leadership of a working group).

Functioning. The Steering Committee will be assisted by a small executive Secretariat. The Steering Committee will meet once every six weeks to eight weeks as needed, and at least once a year with the Principal of the organizations represented in the SC.

Reporting. The activities of the Steering Committee will be reflected in Minutes of Meeting and shared with other Members of the initiative, as needed.

Assessing Progress: The effectiveness of the Steering Committee will be assessed prior to the end of each two-year rotation.